2025 PH-EITI Work Plan

PROGRAM	OUTCOMES	OBJECTIVES	OUTPUTS	SUCCESS INDICATORS	ACTIVITY	TRAINING NEEDS	TIMELINE	BUDGET (IN PHP)
1.1 PH-EITI Subnationalization **Strategic Objective:** 1, 3 **EITI Requirement:** 4, 5 **In charge:** Mary Ann Rodolfo Albert San Diego	Strengthened public trust in government institutions	Establish a shared understanding and unified direction among MSG members on the subnationalization plan	Subnational EITI framework and list of pilot areas	MSG consensus on pilot areas and framework	Facilitate MSG workshops to finalize framework and selection criteria		Q2 2025 (June)	Salary of the Secretariat staff responsible for managing the program (PHP 461,015.00) Travel, fieldwork, meetings, and workshop expenses related to this initiative are covered under **Component 3.1: Stakeholder Engagement.**
		Initiate subnationalization of EITI in at least three (3) LGUs: 1 Luzon, 1 Visayas, 1 Mindanao, 1 BARMM & Sulu	MOU with LGUs and stakeholders on subnationalization	LGUs committed to establish local EITI MSGs	Identify and engage LGUs with active mining operations	Orientation on EITI basics and PH-EITI subnationalization framework	Q3 2025 (starting July)	
					Conduct exploratory meetings			
					Draft and finalize MOUs			
			Signed declarations of support	Commitment of support from LGU and stakeholders	Secure commitment letters		Q3 2025 (starting July)	
					Include subnational EITI in LGU development agenda			
			LGU x PH-EITI workplan	LGU workplan with PH-EITI aligned with national priorities	Facilitate co-creation workshops for workplan drafting with LGU counterparts	Workshop on results-based planning and budgeting	Q4 2025	
	Capacitated local stakeholders in extractive governance	Build the capacity of local extractive industry stakeholders	Series of EITI trainings for local stakeholders	Improved capacities of stakeholders	Conduct stakeholder mapping and needs assessment	Localized EITI training modules; trainers' training	Q4 2025	
					Roll out modular trainings			
	Critical mining issues identified and addressed	Identify critical mining issues and resolutions	List of priority issues per area	Local mining issues are addressed or raised at national level	Conduct issue-mapping sessions		Q3-Q4 2025	
					Prepare reports for MSG discussion			
	Enhanced utilization of EITI data for local decision-making	Increase utilization of PH-EITI data at the local level	List of stakeholders trained on portal use	Increased capacities of stakeholders to access and interpret EITI data	Identify key stakeholders per area	Training on portal navigation, data interpretation	Q4 2025	
					Conduct PH-EITI portal walkthroughs			
			Localized training manuals and IEC materials	Distribution and use of tailored materials	Translate and adapt EITI materials to local context and language		Q4 2025	
		Identify local mining issues clarified using EITI data	Case briefers linking data to issues	EITI data used to inform or resolve issues	Conduct case clinics with CSOs and LGUs		Q1 2026	
					Publish findings		Q1 2026	
		Improve the PH-EITI portal based on local needs	List of portal issues for improvement	Portal features modified based on local feedback	Collect user feedback via FGDs and online forms		Q1 2026	
					Develop enhancement plan		Q1 2026	
			List of training needs on portal use	Tailored training modules developed and delivered	Conduct baseline assessment		Q1 2026	
					Create user-specific guides		Q1 2026	
	Strengthened and inclusive participation of CSOs, women, and marginalized sectors	Increase community participation in governance mechanisms	Local CSO/community reps supported to join governance body	Community representatives formally part of local MSGs or equivalent bodies	Identify CSO/community reps		Q4 2025	
					Coordinate with LGUs to secure inclusion		Q4 2025	
		Improve capacities of marginalized groups	No. of trainings conducted and individuals capacitated	Representatives contribute to decision-making	Conduct trainings in accessible formats and languages		Q1 2026	
					Monitor participation		Q1 2026	
1.2 Legislative Advocacy Strategic Objective: 1, 3, 4 EITI Requirement: 1-7 In charge: Mary Ann Rodolfo Job Besmonte	Advocate for the inclusion of a strong, legislated transparency and public disclosure mechanism for extractive industry data within the broader mining fiscal regime reform bill.	Adoption of a transparency provision in the MFR bill that is aligned with EITI standards; *Alignment of transparency and fiscal provisions under the MFR with Executive Order No. 147, s. 2013.*	A policy position paper in support of the transparency provision in the MFR.	Transparency provision is retained in the final version of the MFR law, *with PH-EITI inputs reflected in draft bill or explanatory notes*	Draft and disseminate position paper(s), policy briefs, and information kits in support of the inclusion of the transparency and public disclosure mechanism clause in the MFR bill.	Policy communications and legislative briefing strategies	Q1 to Q2 2025	Salary of the Secretariat staff responsible for managing the program (PHP 324,230.60) No budget has been allocated for the indicated activities, as these will be carried out by the PH-EITI Secretariat.
		Improved understanding and appreciation among lawmakers/policymakers of transparency issues in extractives governance.	Briefing materials tailored to legislators; presentations with committee secretariat and legislative staff.	At least 3 key legislators express support for transparency provisions in public statements or hearings.	Attend public hearings called by Congress on the MFR bill.	Understanding legislative procedures and processes; Technical writing for bill proposals and explanatory notes	Q1 2025	
		Multi-stakeholder support for key bills including transparency safeguards	Proactive engagement with key legislative stakeholders (legislators and staff) in legislative deliberations and committee processes.	Submit at least one multi-stakeholder position paper per priority bill, where legislative timing and opportunity for influence allow.	Schedule briefings with legislators and technical staff to provide technical inputs and flag legal and operational challenges in the implementation of the transparency mechanism.	Legislative policy analysis; Alignment assessment with EITI and other frameworks, as well as a comparative on global examples of legislated extractives transparency mechanisms and how these can be adapted to the Philippines context	Q1 to Q4 2025	
			Statements of support from MSG, civil society, industry, and government agencies; secured commitments from Senators and Congressmen to support the transparency provision incorporated in the Mining Fiscal Regime bill;				Q1 to Q4 2025	
			Legislative tracker and analysis reports on extractives-related bills (is this absolutely essential as an output?)	Tracker updated quarterly; At least 2 laws or amendments cited as aligned with EITI principles.	- Coordinate with the lead agencies (DOF, DENR, BIR, etc.) to ensure alignment of transparency objectives with EITI standards. - Monitor the legislative process and provide timely technical support and advocacy as needed. - Join inter-agency technical working groups when called. - Facilitate MSG discussions on draft bills. - Provide regular updates to MSG on progress of the MFR bill.		Q1 to Q4 2025	
1.3 IP Engagement **Strategic Objective:** 1, 2, 3 EITI Requirement: 1, 7 In charge: Albert San Diego Amiel De Guzman	Improve transparency in extractive industry payments to IP communities	Companies and NCIP comply with IP-related data requests	Signed MOU with NCIP covering IP-related data sharing	MOU signed with annexes on data scope, roles, and responsibilities	Draft and sign MOU with NCIP		Q1 2025	Salary of the Secretariat staff responsible for managing the program (PHP393,806.00) Cost associated with the conduct of the NCIP/IP related activities (PHP 328,750.00)
					Form and convene a TWG for the implementation of MOU		Q2 2025	
					Draft and finalize MOU Implementation plan		Q2 2025	
					Facilitate MSG endorsement		Q2 2025	
					Review and update the NCIP monitoring tool devised in 2016 in consultation with NCIP, IPOs, and companies		Q2 2025	
					Advocate inclusion of IPOs as stakeholders in implementation		Q3 2025	
					Conduct regular meeting or further consultations with NCIP TWG members or NCIP regional offices		Q2-Q4 2025	
	Institutionalize mechanisms to monitor and report IP payments in extractives	IPs are properly identified and represented in relevant bodies	Database of IP groups with linkages to the extractives sector	Mapping completed and validated by regional focal	Compile list of extractive companies operating in ancestral domains		Q3 2025	
		Regular collection of IP royalty data and related disclosures from the IPOs	Data mechanism for IP royalty tracking developed and piloted	Pilot test completed in at least 2 regions; Results incorporated into PH-EITI reporting cycle	Pilot test engagements with IPOs in regions with active extractive operations		Q3-Q4 2025	
					Collect data to IPs and utilized the monitoring tool		Q3-Q4 2025	
					Coordinate/Collaborate with PSA and RDC (CAR) for additional useful IP data		Q3-Q4 2025	
					Create a database on the information collected accessible by the relevant		Q3-Q4 2025	
					Document findings of pilot test and adjust for scale-up		Q4 2025	
		Data on IP-related payments is included in the PH-EITI Country Report	Royalty payments, FPIC-related costs, and company operations in ancestral domains disclosed	Inclusion of IP-related disclosures in the FY 2023–2024 EITI Report	Collect data to both NCIP and companies on royalty payments		Q3-Q4 2025	
					Coordinate with NCIP and utilize created database on royalty payment for a more		Q3-Q4 2025	
					Include data validation steps		Q3-Q4 2025	
	Recognize and engage IP stakeholders in the EITI process	Strengthened partnerships with NCIP and IPOs for sustainable engagement	IPOs formally acknowledged as stakeholders in EITI implementation	IPOs included in working groups or subnational bodies	Identify IPOs as members of local subnational EITI bodies	Capacity building for IPOs about the nature of EITI, the reporting process, etc	Q1 2026	
					Include IPOs in capacity-building programs		Q1 2026	
					Provide feedback loop for IPO concerns raised in consultations		Q1 2026	
		IPOs participate in PH-EITI subnational and national engagements	IPO participation in dialogues, MSG consultations, and workshops	IPO representatives attend at least 3 PH-EITI events or consultations	Invite IPOs to participate in subnational workshops		Q2 2026	

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		engagements	workshops	consultations	Provide logistical support and pre-activity orientation		Q2 2026	
					Conduct IPO-specific breakout sessions during regional dialogues		Q2 2026	
1.4. Gender Mainstreaming *EITI Requirement: 1, 2, 5, 6, and 7* *In charge:* **Mary Ann Rodolfo** **Job Besmonte**	Institutionalization of gender-responsive policies and practices in the EITI implementation	Formulate a long-term gender action plan aligned with EITI Standards	PH-EITI Gender Action Plan (2026-2030)	- Action plan endorsed by MSG - Plan integrated into PH-EITI workplans and reporting cycle	- Create a TWG on gender and extractive governance - Conduct a formulation workshop with sector representatives - Draft and finalize Gender Action Plan 2026-2030		Q3-Q4 2025	Salary of the Secretariat staff responsible for managing the program (PHP 377,839.52) Cost associated with the conduct of the Women in Extractives Forum on March 18, 2025 (PHP 150,000.00)
		Develop and institutionalize gender-responsive governance tools in the extractive sector.	Guidelines or toolkits on gender-responsive extractives governance produced and disseminated	At least 1 toolkit or set of guidelines distributed to all PH-EITI stakeholders	- Draft and validate gender toolkit through consultation workshops - Publish and disseminate toolkit		Q3-Q4 2025	
		Promote gender inclusion through institutional events and partnerships	Gender-sensitive activities integrated into major PH-EITI events	At least 1 collaboration with DOF GAD Focal Point System (e.g., Women's summit annually)	- Co-organize the annual Women's Summit - Ensure gender-focused themes in regular MSG activities		Q1 2025	
	Strengthened capacity of the PH-EITI Secretariat and MSG to apply gender analysis in extractive governance.	Integrate gender tools into planning and monitoring mechanisms	- Sectoral gender checklist aligned with the Harmonized Gender and Development Guidelines (HGDG) - Monitoring framework to assess gender impacts in PH-EITI implementation - Stakeholders trained to apply the PH-EITI GIA Tool, supporting its integration and consistent use in mining governance and operations.	- Checklist adopted by PH-EITI and used in planning - Gender monitoring included in EITI reports - Conduct a capacity-building workshop on the MGB National Gender Impact Assessment (GIA) Tool and its planned enhancements.	- Develop sectoral monitoring checklist in partnership with NEDA/PCW - Pilot test and refine tools with MSG/Secretariat - Embed checklist in report development and project monitoring - Integrate the MGB Gender Impact Assessment (GIA) Tool into planning and assessment processes across the mining value chain		Q3-Q4 2025/Q2 2026	
		Build technical capacity of implementers and stakeholders	- Capacity-building workshops for national and subnational stakeholders conducted	- At least 1 workshop held for MSG members and Secretariat - At least 1 session conducted at subnational level	- Organize a gender-sensitive extractives governance orientation for PH-EITI - Conduct capacity building workshops for local CSOs, LGUs, and regulators on applying gender lens in EITI implementation	- Gender Sensitivity Training for MSG & Secretariat members - Gender analysis - Gender audit	Q4 2025	
1.5. Resource Mobilization *EITI Requirement: 1-7* *In charge:* **Mary Ann Rodolfo** **Rhea Pamatmat** **Andrea Samson**	Augmented and Sustained Funding for PH-EITI Initiatives through Strategic Partnerships	Strengthen donor engagement and development partner collaboration	- Development Partner Forum successfully convened - Donor engagement strategy updated	- At least 1 forum held with active participation of donors and stakeholders	- Host a Forum for Development Partners to present PH-EITI roadmap, funding needs, and collaboration opportunities - Regular coordination meetings with existing partners (WB, etc.)		Q3 2025	Salary of the Secretariat staff responsible for managing the program (PHP 274,614.92) Cost allocated for Development Partners' Forum (PHP 50,000.00)
		Expand funding opportunities through diversified sources	- Funding proposals developed and submitted - New institutional partnerships explored	- At least one funding proposal submitted to a development institution or donor agency	- Prepare and submit funding proposals to potential funders (e.g., World Bank, UNDP, ADB) - Map and engage with new potential partners (e.g., climate-focused, governance-focused donors)		Q3 2025	
		Establish and enabling environment that supports sustainable collaboration	- Partnership policy or guidelines in place - MOUs or collaboration agreements updated or signed	- Increase in the number of formalized partnerships or expressions of interest	- Develop or update partnership engagement guidelines to streamline cooperation with donors and stakeholders - Formalize agreements with key partners to support long-term initiatives		Q4 2025	
1.6. EITI Board Representation and Other International Engagements *EITI Requirement: 1-7* *In charge:* **Mary Ann D. Rodolfo** **Albert San Diego**	Strengthened influence and contribution of PH-EITI in the international EITI community.	Effectively represent PH-EITI in international forums and contribute to the global EITI process. Note: Global Conference preparation	Active participation in EITI Board meetings. Contributions to international EITI policy discussions and working groups. Engagement in international EITI events and conferences.	Number of EITI Board meetings attended. Number of policy contributions made. Number of international EITI events participated in.	Prepare and attend EITI Board meetings. Participate in policy discussions and submit position papers. Attend and present at international EITI events and conferences. Prepare for the 2026 EITI Global Conference.		March 2025: face to face meeting in Arusha, Tanzania June 2025: online meeting November 2025: face-to-face meeting	Salary of the Secretariat staff responsible for managing the program (PHP 96,560.72) PH-EITI representation costs for EITI International Board Meetings (PHP 1,137,257.67)
1.7. Secretariat Operations and Management *EITI Requirement: 1-7* *In charge:* **Mary Ann Rodolfo** **Rhea Mae Bagacay** **Albert San Diego**	A responsive and well-managed Secretariat that effectively supported PH-EITI implementation and stakeholder engagement	Ensure the effective and efficient functioning of the PH-EITI Secretariat in support of program implementation, stakeholder coordiantion, and compliance with institutional requirements	Secretariat administrative systems maintained	Improved internal coordination mechanisms and timely completion of Secretariat deliverables Established and consistently maintained system for organized records and responsive official communications Timely and compliant processing of financial, procurement, and HR-related transactions in coordination with DOF	-Conduct regular internal coordination meetings and update task trackers and shared calendars -Manage and log all incoming and outgoing official correspondence and maintain an organized physical and digital records management system -Prepare and process financial, procurement, and administrative requirements in compliance with applicable government rules and auditing standards	Training needs for Secretariat: - Project management - Records and document management - Monitoring, evaluation, and reporting - Government financial management (new GPRA, budget requests, execution, liquidation, and reporting) - Stakeholder engagement - IT skills - Personal and team effectiveness	Q1-Q4 2025	Salary of the Secretariat staff responsible for managing the program (PHP 606,439.60) Cost allocated for the conduct of the Secretariat Capacity Building Activity (PHP 63,000.00) Engagement of Resource Speakers for Cap Building and Other Activities (PHP 70,000.00)
			MSG and stakeholder engagements supported	Regularly facilitated and well-documented MSG and TWG meetings with active stakeholder participation	Coordinate the scheduling, documentation, and logistical support for MSG, committee, and TWG meetings			
			Staff productivity and performance improved	Increased staff capacity and engagement through regular internal learning sessions and professional development activities	Implement regular staff performance evaluation and feedback mechanisms			
			Operational performance monitored and reported	Submission of timely and comprehensive Secretariat reports and implementation of aligned work plans	Draft and submit timely quarterly and annual progress reports reflecting Secretariat activities and accomplishments			
	Improved sustainability and institutional continuity of the PH-EITI Secretariat	Initiate steps toward institutionalizing the Secretariat through formal staffing proposals	Policy note with recommended staffing structure; submission to DOF for endorsement	- Policy paper submitted to DOF - Endorsement/acknowledgment received from DOF or DBM	- Draft a policy note outlining staffing needs and justification for plantilla positions - Conduct consultations with DOF HR and DBM - Submit a formal proposal or letter of intent to DBM		Q3-Q4 2025	
	Strengthened Secretariat capacity to deliver technical and coordination functions	Enhance staff competencies through targeted technical and soft skills training	Secretariat training plan and completed training sessions; Staff performance development metrics	- At least 2 capacity-building sessions completed - 80% of participants report increased knowledge/skills - Improvement in quality of outputs post-training	- Identify priority training areas based on current Secretariat roles - Coordinate with training providers or partner institutions - Conduct at least 2 internal or external training sessions		Q2-Q4 2025	
	Defined roles, systems, and workflows supporting Secretariat operations	Develop and implement an internal Manual of Operations (MoO)	Draft Manual of Operations reviewed and approved by the MSG and DOF	- Draft reviewed by DOF and MSG - Manual of Operations formally adopted by the Secretariat	- Map Secretariat functions and workflows - Draft MoO based on current practices and EITI requirements - Review with DOF and present to MSG for feedback - Finalize and adopt MoO		Q2-Q4 2025	
STRATEGIC OBJECTIVE NO. 2: MAINSTREAMING DISCLOSURES								

2025 PH-EITI WORK PLAN

PROGRAM	OUTCOMES	OBJECTIVES	OUTPUTS	SUCCESS INDICATORS	ACTIVITY	TRAINING NEEDS	TIMELINE	BUDGET (IN PHP)
2.1 Report Production **Strategic Objective: 2, 4** EITI Requirement 2-6 In charge: Amiel De Guzman Rhoda Aranco Shaina Cardenio Albert San Diego	- EITI Report published within the deadline set by the EITI International Secretariat; - Report content reflects improved data quality *(clarity and accuracy)*, reconciliation, and analysis. - Increased stakeholder awareness and use of the data/information disclosed in the report.	Ensure the timely production and dissemination of the annual PH-EITI Country Report (2023-2024) that consolidates, analyzes, and discloses extractive industry data in compliance with the EITI Standard, while enhancing accessibility, usefulness, and public understanding.	- Published PH-EITI Report *(main and summary versions, contextual and data reconciliation)* with verified data sets from reporting entities - Key findings and messages disseminated through public forums, stakeholder engagements, and digital communication platforms; - Policy and operational recommendations communicated to relevant government agencies and other stakeholders for follow-through and possible reform actions;	- Country Reports published (FY 2023 - 2024) and uploaded on the PH-EITI website by 31 December 2025; - At least one policy or operational reform recommendation adopted or acted upon by a relevant agency, based on findings from the Report; - Independent Administrator hired and reconciliation completed; Decreased variance percentage	- Draft TOR for consultant and seek MSG approval - Develop production timeline and milestones - Facilitate procurement and hiring of the IA - Facilitate procurement and hiring of some contextual chapter writers - Oversee consultant's work and integration into the final report	Capacity Building/Peer learning/Webinars from the IS regarding the new requirements in the 2023 Standard.	Q2-Q3 (2025)	Salary of the Secretariat staff responsible for managing the program (PHP 1,411,983.80) Hiring of Consultants for the production of the EITI Country Report FY 2023 and 2024 - *Independent Administrator and Contextual Information Chapter Writer* (PHP 1,300,000.00)
	Addressed issues on data gaps and integrated recommendations from previous reconciliation	Ensure a quality and more comprehensive reconciliation report	- Comprehensive documentation of reporting progress, including submission status, data gaps, challenges encountered, and lessons learned for future cycles; - Summary of historical data variances and reconciliation issues, with corresponding recommendations to improve data quality and consistency in subsequent reports. - Reconciliation process grounded in lessons from past reporting cycles	- At least 95% of reporting templates submitted; All submissions validated and reconciled - Completed the analysis/review of variance or discrepancies review and clearly stated in the report - Number of addressed issues and integrated recommendations - Increase in online views of the report by at least 50% from the previous year.	Notify and orient reporting entities and maintain data tracker Distribute reporting templates and technical support Assist in reconciliation and validation of data submitted by reporting entities; Identify gaps and follow up with reporting entities Conduct document review of past reconciliation reports and summarize discrepancy patterns Draft recommendations section Conduct research and data collection for contextual report Review, edit, and finalize contextual report narrative with MSG input; Design, layout, and publish the report --both on print and digital formats; Produce simplified version of the report and generate infographics; - Secure MSG approval prior to publication	Orientation/refresher for reporting entities on new EITI requirements	Q2-Q3 (2025) Q3-Q4 (2025)	
	Decreased tediousness of the report leading to less time and effort made	To identify the issues, and challenges from the reporting entities and address them accordingly to enhance timing, accuracy, reliability and efficiency of the report.	Improved reporting templates leading to fast data collection and analysis Less variance or discrepancies in the reconciliation report Faster completion and publication of the annual Country Report	- Completed datasets with supporting document/schedule of payments/AFS - More than 50% positive feedback from the reporting entities - Timely submissions of legal document requirements and completion of reporting templates	- Coordinate with the DOF-CMIO in the technical enhancement of ORE tool - Provide offline reporting forms to help reporting entities expedite gathering of their data - Constant follow ups and reminder on the supporting documents needed and deadline of submissions"	Orientation on new features of the ORE tool (offline and online)	Q1-Q2 (2025)	
	- An informed MSG decision on whether or not to adopt risk-based reporting for the 2026 Country Report; - A full study on the costs, institutional requirements, and stakeholder readiness for risk-based reporting; - An implementation plan (with guidance to all stakeholders) for transitioning to a risk-based reporting approach; Risk-based approach tailored to national priorities and challenges -Produced assessment on Risk-Based Approach	Include the assessment of the Risk-Based Approach in the EITI reporting	- Consultant's report on the Risk-based Approach to EITI Reporting, including a proposed roadmap; - Formal MSG resolution on transitioning to RBA for CY 2026; - Briefing materials and discussions/workshops for stakeholders.	- TOR for RBA consultant approved by MSG; - A final feasibility study on RBA reviewed and accepted by the MSG on the Q1 of CY 2026, including an implementation roadmap;	- Revisit the TOR of IA and compare if the tasks covered the assessment of RBA (CY 2025) - Oversee consultant for any help needed in the assessment of RBA (CY 2025) - Desk research/review of international EITI experience with RBA (other countries), and possible guidance from IS on risk-based reporting; also research on data access/availability; (CY 2025) - present draft findings to MSG for feedback and decision (Q1 of CY 2026); - if RBA approved, develop implementation roadmap with RBA consultant (Q1-Q2 of CY 2026);	- Capacity building on risk-based reporting approaches from the IS - Capacity building with reporting entities on RBA	Q3-Q4 2025 Q1 2026	
2.2. Streamlining of PH-EITI reporting process and mechanisms *EITI Requirement: 2-6* *In charge:* **Amiel De Guzman** **Rhoda Aranco** **Shaina Cardenio**	Enhanced PH-EITI reporting process and mechanisms leading to timely and accurate PH-EITI report, reduced duplication through the use of audited and publicly available disclosures, clearer delineation of roles among PH-EITI, reporting entities, and audit institutions, improved efficiency and sustainability of the reporting process, strengthened capacity of entities to disclose quality data in open formats, and increased stakeholder participation and public trust in disclosed information.	To enable a transition to streamlined PH-EITI reporting by the end 2026, where government agencies and companies publish required disclosures directly on their own websites, with data presumed validated through existing audit and quality assurance processes, and where PH-EITI MSG shifts from collecting/consolidating data to analysis and policy recommendation.	- A comprehensive position paper on a proposed streamlined reporting model; - A draft streamlined reporting toolkit (templates, formats, guidance); - Draft MSG resolution on streamlined reporting approach for 2026; - Updated reporting templates and instructions for self-disclosure/online publication; - Documentation of lessons learned and adjustments to rollout strategy. - Developed and disseminated clear and comprehensive reporting guidelines to assist reporting entities in the understanding and submission of the data requirements; - Training and onboarding workshops conducted; - Pilot implementation with selected reporting entities (industry and government) (Q4 of 2025 to Q2 of 2026)	- At least one (1) capacity-building session conducted with reporting entities; - Reporting toolkit and guidance materials finalized and distributed; - MSG approved and adopted roadmap for 2026 streamlined reporting rollout; - Increased participation rate of the reporting entities: at least 40% reporting entities (companies) agreed publish pilot disclosures by Q4 2025; - 100% of pilot disclosures reviewed and validated by PH-EITI secretariat; - Submission rates and reconciliation discrepancies flagged and reduced from previous cycle.	- Draft PH-EITI concept note on streamlined reporting principles and standards - Convene MSG technical working group to finalize policy direction - Draft MSG resolution approving streamlined reporting, defining 2026 transition approach and setting minimum reporting criteria; - Survey/consult reporting entities on their capacity to publish audited and EITI-compliant disclosures on their websites; - Map and evaluate existing audit/validation processes (COA, SGV, etc.) to assess sufficiency for EITI; - Identify pilot participants (based on willingness, audit status, and data maturity); - Prepare a Streamlined Reporting Toolkit (disclosure templates, guidance notes, sample formats) and minimum disclosure standards for streamlined entities (based on EITI data requirements) - Conduct orientations and technical workshops for pilot agencies and companies on disclosure requirements, web publishing; - Provide support for pilot entities in publishing 2025 data on their websites; - Convene stakeholder validation workshop to present pilot findings and gather	Capacity Building with reporting companies and agencies who will pilot test systematic disclosure	Q2 2025 Q3 2025 Q4 2025	Salary of the Secretariat staff responsible for managing the program (PHP 558,646.52) No budget has been allocated for the indicated activities, as these will be carried out by the PH-EITI Secretariat.
2.3. Mainstreaming and development of data portals *EITI Requirement: 2-6* *In charge:* **Amiel De Guzman** **Rhoda Aranco** **Shaina Cardenio**	- Strengthened extractives data governance through institutionalized systems within the relevant government and private sector reporting entities for public disclosure;	- Integrate EITI transparency principles into the core systems of government agencies and extractive companies by embedding disclosure in institutional data management processes;	- Reviewed data portals, and publications	- Reviewed Mainstreaming Feasibility Study recommendations and it steps forward - Produced evaluation of national gov't agency data portals reporting in PH-EITI - At Least 3-5 company assessed websites/ online platforms	- Review and assess the mainstreaming feasibility study published by the PH-EITI - Conduct institutional audits to assess current data systems, identify gaps, and map EITI-relevant information flows;	- Capacity-building sessions on open data standards and interoperability frameworks; - Technical training on database management;	Q2-Q3 (2025)	Salary of the Secretariat staff responsible for managing the program (PHP 615,836.72) No budget has been allocated for the indicated activities, as these will be carried out by the PH-EITI Secretariat.

	2025 PH-EITI WORK PLAN							
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			- Institutional commitments (e.g., agency circulars, MOUs) that formalize ongoing public disclosure.	- At least one institution (government, industry, or civil society) adopts and formally documents mainstreaming protocols or policies for integrating data portals into their internal systems or decision-making processes, as evidenced by signed policy documents or institutional reports. - Regularly updated internal databases within key agencies (e.g., MGB, DOE, BIR, BTr, COA, etc.); - Integrated, comprehensive, and user-friendly open data portals with most, if not all, required EITI data published in open data format (e.g., revenues, licenses, production, social and environmental data);	- Concept/letters/Invitations for collaboration - Draft and advocate for agency commitments (e.g., department orders or DSAs/MOUs) to incorporate and regularly disclose EITI data as part of their core operations; - Collaborate with digital governance and transparency experts (e.g., DICT, FOI-PMO) to ensure systems are sustainable and interoperable. - Convene technical working groups (with NGAs, LGUs, and private sector reps) to co-develop data sharing protocols and standards aligned with EITI requirements; - Developed new system or website integrating all extractive industry related data scattered from different gov't agencies and companies - Agency-issued disclosures and data portals align with the information presented in the PH-EITI Country Reports and source documents, with no discrepancies or significant gaps in data. This includes cross-referencing data across various sources to ensure consistency;	- Webinars/Orientations/Workshops on EITI data use cases and benefits for improving decision-making and stakeholder engagement. - Inclusion of this initiative in the Extractive Transparency Week - Basic knowledge of the process of integrating websites	Q3-Q4 2025 Q1 2026 Q1-Q2 2026	
	- Publicly accessible, user-friendly platforms that aggregate timely, reliable, and audit-backed information on extractive activities. - Improved data portals that provide valuable data and insights that are more understandable and utilizable.	- Ensure stakeholders can efficiently access timely, accurate, and comprehensive extractives data through interoperable and sustainable digital platforms, allowing them to navigate, access, and use relevant data efficiently;	- A comprehensive and interoperable platform for different stakeholders	- Comprehensive and organized internal EITI database with historical documents and data to serve as a reference for the data portals; - Updated and accurate information on PH-EITI data portals	- At least 50% of researchers, CSOs, legislators, and policymakers actively reference and utilize agency data portals in their studies, policy briefs, or advocacy activities, as measured through citations and interactions (e.g., web analytics, engagement reports); - Over 75% of feedback from end users (e.g., researchers, academic institutions, CSOs, government agencies) regarding the data portals is positive, specifically in terms of data accuracy, relevance, and ease of use. This feedback can be collected through surveys, interviews, or usage tracking reports;	Training needs on data management and data visualization tool (MS Excel, Power BI, Tableau)	Q2-Q4 2025	
2.4. Climate Action and Energy Transition *EITI Requirement: 2, 3, 5* *In charge:* **Malene Skensved** **Amiel De Guzman** **Mary Ann Rodolfo**	Enhance understanding of the extractive industry's contribution to climate action and energy transition, and explore the possibility of including data on climate action and energy transition data into PH-EITI reporting.	Improved understanding and appreciation of the PH-EITI platform in advocating for climate action and energy transition	- Initial analysis of extractive companies' GHG emissions reporting, as part of the "Preparing Extractive Industries Towards Just Transition" - Capacity building conducted with extractive industries and the MSG on GHG emissions reporting, including the "Carbon Clarity: Carbon Emissions Reporting and Offsetting Strategies for a Low-Carbon Future in the Extractive Sector"; 1-3 capacity building sessions with the extractive industry and 1-3 capacity building sessions for the MSG - Inclusion of GHG data in the contextual report in PH-EITI FY 2023-2024 Country Reports - Piloting of GHG reporting in PH-EITI's ORE Tool for FY2025 Country Report - Awareness raising campaign published on social media - Awareness raising session and workshop conducted with EITI stakeholders	Completion of the desk review on extractive companies' GHG emissions reporting, as part of the scoping study "Preparing Extractive Industries Towards Just Transition" Integration of GHG data in PH-EITI's ORE tool One case of GHG data from PH-EITI used by external party	As part of the scoping study "Preparing Extractive Industries Towards Just Transition", to conduct a desk review of GHG reporting of extractive companies - Conduct a desk review on GHG reporting - Identify extractive companies with existing and published GHG data - Engage with DENR (as the lead agency of the Just Transition Framework/ Roadmap Development), DOE (lead for energy sector) and CCC (as lead agency for the Nationally Determined Contributions) and identified companies to explore including GHG reporting in PH-EITI reporting - Report on findings and provide recommendations	Training conducted by climate action and energy transition experts to orient and improve understanding within the MSG and the National Secretariat	Q1-Q3 2025	Salary of the Secretariat staff responsible for managing the program (PHP922,357.52) Cost allocated to the conduct of **"Carbon Clarity: Carbon Emissions Reporting and Offsetting Strategies for a Low-Carbon Future in the Extractive Sector"** (PHP 80,000) Travel, fieldwork, meetings, and workshop expenses related to this initiative are covered under Component 3.1: Stakeholder Engagement.
					Conduct capacity-building sessions with extractive industries and the MSG to conduct GHG emissions reporting and share best practices within the industry related to GHG emissions reporting and offsetting of emissions through switching to renewable energy and optimizing energy efficiency. Event: "Carbon Clarity: Carbon Emissions Reporting and Offsetting Strategies for a Low-Carbon Future in the Extractive Sector"		Q2 2025	
					Further analysis of findings from the event on "Carbon Clarity: Carbon Emissions Reporting and Offsetting Strategies for a Low-Carbon Future in the Extractive Sector" - Specify the details of GHG emissions capturing - Discuss further with stakeholders regarding methodology and verification mechanisms		Q3 2025	
					Conduct further capacity-building sessions with extractive industries and the MSG to conduct GHG emissions reporting and share best practices within the industry related to GHG emissions reporting and offsetting of emissions through switching to renewable energy and optimizing energy efficiency. - 1-3 capacity-building sessions with the extractive industry - 1-3 capacity-building sessions for the MSG		Q3 2025	
					Raise awareness on the GHG data - Prepare a social media awareness-raising campaign - Prepare modules for awareness raising sessions and workshops with EITI's stakeholders - Conduct modules with EITI's stakeholders		Q3 2025	
					Piloting of GHG reporting in PH-EITI's ORE Tool for FY2025 Country Report (in 2026) - Publish the data		Q4 2025/Q1 2026	
	To support the national energy transition and the possible development of a domestic mineral processing industry, the PH-EITI will engage with the DENR-MGB on their "Critical Minerals Policy Framework for Self-Sufficiency and Investment in Value-Added Processing and Global Competitiveness" and their "Roadmap on Minerals for Energy Transition"	In collaboration with the DENR-MGB, improve the overview and understanding of the Philippines' extractive industry ability to support the national energy transition through the development of a domestic mineral processing industry.	1. Initial analysis of the critical minerals available and challenges to domestic mineral processing, as part of the "Preparing Extractive Industries Towards Just Transition" 2. Engagement with the DENR-MGB on their "Critical Minerals Policy Framework for Self-Sufficiency and Investment in Value-Added Processing and Global Competitiveness" and exploring the potential for PH-EITI to report on critical minerals 3. Awareness raising campaign published on social media	Completion of the desk review on critical minerals and their possible domestic processing, as part of the scoping study "Preparing Extractive Industries Towards Just Transition" Initial meeting conducted with the DENR-MGB to discuss PH-EITI reporting on critical minerals	1. As part of the scoping study "Preparing Extractive Industries Towards Just Transition", to conduct a desk review of the country's energy transition programs and the linkages to existing minerals present in the country a. Conduct a desk review of the potential for domestic mineral processing related to renewable energy technologies b. Engaging with DENR-MGB and their "Critical Minerals Policy Framework for Self-Sufficiency and Investment in Value-Added Processing and Global Competitiveness" to identify possible opportunities for the PH-EITI to engage, e.g. the possible implementation of a database for monitoring and regular publishing of data on critical minerals c. Report on findings and provide recommendations		Q1-Q3 2025	

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PROGRAM	OUTCOMES	OBJECTIVES	OUTPUTS	SUCCESS INDICATORS	ACTIVITY	TRAINING NEEDS	TIMELINE	BUDGET (IN PHP)
					2. Raise awareness on challenges and opportunities for Philippines' critical minerals a. Prepare social media awareness raising campaign on the critical minerals available and their use in renewable energy technologies b. Co-coordinate with Oxfam on a roundtable discussion with DENR, industry associations and CSOs on the topic transition minerals in renewable energy supply chains, on the possibility of full domestic supply chains, including extraction, processing and manufacturing.		Q3-Q4 2025	
	Gain a better overview of the Philippine extractive industry's position nationally and internationally in relation to energy transition, as well as the avenues for the PH-EITI platform to support transparency and accountability in the extractive industry under the energy transition.	Improved understanding of the role of the Philippine extractive industry to the country's energy transition and to the global energy transition; obtained recommendations as to the PH-EITI's activities that can support and enhance transparency and accountability.	1. Initial analysis of existing supply chain data as part of the "Preparing Extractive Industries Towards Just Transition" 2. Capacity building conducted with the MSG on the uses of supply chain data 3. Publishing of supply chain data in PH-EITI's EDGe tool by the end of 2025 4. Awareness raising campaign published on social media 5. Awareness raising session and workshop conducted with EITI stakeholders	Completion of a comprehensive report on climate action and energy transition within the extractive industry "Preparing Extractive Industries Towards Just Transition" Integration of supply chain data in PH-EITI's EDGe tool One case of supply chain data from the PH-EITI's EDGe tool used by external party	1. Conduct a comprehensive report on climate action and energy transition within the extractive industry "Preparing Extractive Industries Towards Just Transition", in the provinces with large scale mining and in the provinces with energy sources a. Conduct a desk review on PH-EITI's existing supply chain data and analyze this for potential supply chain flows b. Conduct a desk review on foreign policies (FTAs, MOUs, etc.) that may affect the Philippine extractive industry c. Report on findings and provide recommendations	Training conducted by supply chain data experts to orient and improve understanding within the MSG and the National Secretariat regarding the purpose and uses of supply chain data	Q1-Q3 2025	
					2. Conduct capacity building with the MSG related to supply chain data and uses a. Propose integration of supply chain data with the MSG (particularly with COMP) b. Conduct a learning session with the International Secretariat or a third party related to supply chain data uses		Q3 2025	
					3. Publish the supply chain data on PH-EITI's EDGe tool a. Discuss the extent of supply chain data to be published and the design on the EDGe tool b. Publish the data		Q3 2025	
					4. Raise awareness on the supply chain data a. Prepare social media awareness raising campaign b. Prepare modules for awareness raising sessions and workshops with EITI's stakeholders c. Conduct modules with EITI's stakeholders (e.g. universities, students, journalists, researchers, CSOs (BHRRC, Amnesty, Re-course), industry).		Q3 2025	
	To support transparency and accountability in the extractive industry related to environmental and social impact of extractive activities, the PH-EITI will engage with the DENR-EMB to publish extractive companies' environmental, social and gender impact assessments, monitoring reports, permits and licenses. As required under the EITI 2023 Standard, 6.4 Environmental and social impact of extractive activities: "b) Implementing countries and reporting companies are required to ensure that public environmental, social and gender impact assessments, monitoring reports, permits and licenses that are mandated by law or contract, are publicly accessible in practice."	In collaboration with the DENR-EMB, publish a database of all extractive companies' environmental, social and gender impact assessments, monitoring reports, permits and licenses.	1. Engagement with the DENR-EMB related to sharing data, either on EMB's or PH-EITI's website 2. Awareness raising campaign published on social media 3. Awareness raising session and workshop conducted with EITI stakeholders	Initial meeting conducted with the DENR-EMB to discuss data sharing Integration of data into the EDGe tool One case of the data from the PH-EITI's EDGe tool used by external party	1. Conduct an exploratory meeting in 2025 with DENR-EMB to discuss sharing data on environmental, social and gender impact assessments, monitoring reports, permits and licenses of all extractive companies		Q2 2025	
					2. Implementation a. Further discussions with DENR-EMB on establishing a database on the above-mentioned data on EMB's or PH-EITI's website, with the former preferred. b. Publish the data in 2026.		Q1 2026	
					3. Raise awareness on the database. a. Prepare social media awareness raising campaign b. Prepare modules for awareness raising sessions and workshops with EITI's stakeholders c. Conduct modules with EITI's stakeholders (particularly host communities, CSOs, journalists)		Q2 2026	
	To support the expansion of renewable energy production and use, the PH-EITI will analyze the possible opportunities to include the renewable energy industry in EITI reporting, to support good governance and transparency in the industry, and to enable informed public debate.	Improved understanding of the challenges and opportunities within the renewable energy industry under the country's energy transition; obtained recommendations as to the mandate and role of the PH-EITI to possibly include the renewable energy industry in PH-EITI reporting.	1. Initial analysis of the renewable energy industry's opportunities and challenges, as part of the "Preparing Extractive Industries Towards Just Transition" 2. Capacity building conducted with the MSG, the National Secretariat and the International Secretariat related to the possible integration of the renewable energy industry 3. Conduct initial meeting with the renewable energy industry 4. Awareness raising campaign published on social media	Recommendations obtained on the possible integration of the renewable energy industry into PH-EITI reporting, as part of the scoping study "Preparing Extractive Industries Towards Just Transition"	1. As part of the scoping study "Preparing Extractive Industries Towards Just Transition", to conduct a desk review of the country's energy transition policies and the potential challenges and opportunities within transparency and accountability a. Conduct a desk review of the country's energy transition plans b. Engage with communities in the vicinity of renewable energy projects c. Report on findings and provide recommendations d. Development of policy notes related to the renewable energy industry and the benefits of the PH-EITI platform.		Q1-Q3 2025	
					2. Raise awareness on challenges and opportunities in the renewable energy industry a. Prepare social media awareness raising campaign including monitoring of the Philippine progress on the use of renewable energy		Q3 2025	
					3. Conduct capacity building with the MSG related to the renewable energy industry a. Discuss integration of the renewable energy industry with the MSG b. Conduct a learning session with the International Secretariat or a third party related to the possible integration of the renewable energy industry c. Conduct initial meeting with the renewable energy industry.		Q4 2025	
2.5. Beneficial Ownership Transparency *EITI Requirement: 2.5* *In charge:* **Amiel De Guzman Rhoda Aranco Shaina Cardenio Malene Skensved**	The Multi-Stakeholder Group (MSG) formally approves and the government enacts amendments to EO147 s. 2013, institutionalizing beneficial ownership transparency.	Achieve formal adoption and implementation of beneficial ownership transparency provisions in the amendment to EO147 s. 2013.	Official amendment of EO147 s. 2013, with beneficial ownership transparency provisions adopted and implemented.	Formal approval of the beneficial ownership transparency amendment by the MSG and issuance of the amended EO147.	- Coordinate with the SEC and Department of Finance (DOF) to finalize and implement a Data Sharing Agreement, ensuring seamless and secure exchange and verification of BO information for extractive companies; - MSG to review, finalize, and advocate for the adoption of amendments to EO147 s. 2013, ensuring inclusion of robust BO transparency provisions aligned with international standards (e.g., FATF, EITI);	Data management and privacy training for relevant staff	Q2 2025	Salary of the Secretariat staff responsible for managing the program (PHP 296,754.32) No budget has been allocated for the indicated activities, as these will be carried out by the PH-EITI Secretariat. Possible EITI funding assistance is being considered to support capacity-building activities on Beneficial Ownership (BO) transparency under the Opening Extractives (OE) program, in line with commitments under the OGP National Action Plan.
	A higher number of extractive companies comply with reporting requirements on beneficial ownership disclosure, with verified** and up-to-date information.	Ensure comprehensive and accurate reporting of beneficial ownership (BO) information by all extractive companies.	Centralized and regularly updated beneficial ownership registry integrated with extractive sector data.	Increase in the percentage and number of extractive companies submitting complete and verified beneficial ownership information.	- Conduct targeted outreach and technical assistance to extractive companies on BO reporting obligations, emphasizing legal requirements, verification standards, and deadlines; - Monitor and evaluate the effectiveness of BO reporting and public engagement activities, using feedback to inform future improvements.	Training for company compliance officers on BO reporting and verification	Q3 2025	

				2025 PH-EITI WORK PLAN				
PROGRAM	OUTCOMES	OBJECTIVES	OUTPUTS	SUCCESS INDICATORS	ACTIVITY	TRAINING NEEDS	TIMELINE	BUDGET (IN PHP)
	Increased public engagement, awareness, and understanding of beneficial ownership transparency issues-- importance/value, and challenges to implementation.	Strengthen public understanding and engagement regarding the value and impact of beneficial ownership transparency.	Comprehensive public awareness and education campaigns, including workshops, webinars, and distribution of clear, accessible materials.	Number of public awareness activities conducted and a measurable improvement in public knowledge and understanding of beneficial ownership transparency.	Launch a public awareness campaign, including in-person and online workshops with stakeholders, webinars, and dissemination of multilingual educational materials on the importance of verification and use of BO data.	Training for campaign facilitators and media partners 50-100 pax	Q4 2025	
2.6. Small-Scale Mining (SSM) Data for PH-EITI Reporting *EITI Requirement: 2, 3, 6* *In charge:* **Amiel De Guzman Rhoda Aranco Shaina Cardenio Malene Skensved**	Improved understanding and appreciation of SSM data for PH-EITI purposes	To explore the potential of adding Small-Scale Mining (SSM) data into the reconciliation report.	Inclusion of SSM data in the Contextual Chapter Report for FY 2023-2024	- Reviewed SSM Scoping Study and assessment was produced based on its recommendations. - Compiled complete list of SSM in the country including production data and other relevant data - Produced implementation Plan in engaging and collecting data to SSM	- Analyze the published SSM scoping study to extract valuable insights and assess the feasibility of integrating its recommendations into ongoing initiatives. - Draft implementation plan and seek approval and recommendation from the MSG - Engage with the MGB to obtain an updated and comprehensive list of Small-Scale Mining (SSM) operations across the country. - Collaborate with the SSM Federation to collect historical data, identifying trends and key developments in previous years.	Webinars/Meetings/Briefers on what is EITI and its plans for the SSM Organizations	Q2 2025	Salary of the Secretariat staff responsible for managing the program (PHP 315,546.32) The budget allocation for this activity is included under stakeholder consultations, specifically under Budget Item 3.1 (Stakeholder Engagement).
		To gain a better understanding of the contribution of SSM to local government revenue.	Inclusion of SSM initiatives, dialogues and outreach activities in the Subnationalization program of the PH-EITI	- Completed pilot test selection on key regions or LGUs with SSM activity - Initial meeting conducted with SSM organization and MGB - Atleast 1-2 engagement activities done with PENRO-LGU and Provincial Treasurer's Office	- Meeting & Orientation with PEMO South Cotabato on SSM Regulation and Possible inclusion in the PH-EITI Report - Engagement with PMRB, MGB, and SSM organization in Benguet on possible inclusion of case studies to the PH-EITI report		Q2-Q3 2025	
				- At least 1-2 SSM Organization included in the Contextual Chapter report of PH-EITI	- Consolidate all gathered information from engagement activities with SSM stakeholders and integrate it into the Contextual chapter of the annual Country Report, ensuring a well-rounded perspective. This version enhances clarity, adds a professional t		Q4 2025	
				STRATEGIC OBJECTIVE NO. 3: ENHANCE STAKEHOLDER CAPACITY				
3.1. Stakeholder and Outreach Management *EITI Requirement: 1, 7* *In charge:* **Rhea Pamatmat Andrea Samson Aliyah Gozon**	Increased and sustained involvement of key stakeholders in PH-EITI platform and activities.	Deepen stakeholder engagement and enhance outreach efforts to build sustained support and awareness for PH-EITI initiatives.	Facilitate sector-specific focus group discussions or learning exchanges.	At least 1 stakeholder engagement or outreach activity conducted per major extractive region (Luzon, Visayas, and Mindanao)	**Stakeholder Dialogues and Consultations 2025** Benguet Cebu/Aklan Eastern Samar South Cotabato Dinagat Islands		Q2-Q3 2025	Salary of the Secretariat staff responsible for managing the program (PHP 643,344.92) Provision for per diem allowance, airfare, and land trip expenses (PHP 604,000.00)
	Sustained and meaningful involvement at the local level in natural resource governance.	To pilot PH-EITI Subnationalization	*Linking to Requirement 1.1	*Linking to Requirement 1.1				
	Strengthened partnerships with CSOs, government agencies, extractive industries representative and other relevant stakeholders to support PH-EITI initiatives.		National engagement activity		Extractives Transparency Week National Conference		Q3 2025	A budget of PHP 1.6 Million has been allocated for the conduct of ETW 2025, and the World Bank has approved in principle the provision of funding support for CSO capacity-building initiatives.
		Develop and maintain an engagement dashboard/report	Engagement dashboard/report published	Engagement dashboard or report published twice a year	Launching of Engagement dashboard at the ETW			
3.2. MSG Governance *EITI Requirement: 1, 7* *In charge:* **Rhea Pamatmat Andrea Samson Aliyah Gozon**	Enhanced representation and engagement within the MSG; Improved competency and capacity of MSG members; Increased involvement and contribution from MSG in the decision-making process; Enhanced effectiveness and efficiency of the MSG in achieving its objectives and initiatives. Enhanced accountability and effectiveness of the MSG	Increase and strengthen MSG participation; Build capacity among MSG members to fulfill roles and responsibilities effectively; Facilitate meaningful engagement and participation in MSG meeting and activities; Monitor and evaluate the performance of the MSG and identify areas for improvement	Regular assessment and reporting. Actionable resolutions drafted and tracked for implementation.	Increased participation and regular engagement. Policies implemented within the agreed timeline and monitored. 100% of meetings achieve quorum. Maintain active participation in MSG activities.	- 95th MSG Meeting (January 24, 2025) - *virtual meeting* - 96th MSG Meeting (February 21, 2025) - *virtual meeting* - 97th MSG Meeting (March 20, 2025) - *virtual meeting* - **98th MSG Meeting and Capacity Building (April 2025) - *face-to-face meeting*** - Special MSG Meeting (May 8, 2025) - *virtual meeting* - **100th MSG Meeting (June 2025) - *face-to-face meeting*** - 101st MSG Meeting (July 2025) - *virtual meeting* - 102nd MSG Meeting (August 2025) - *virtual meeting* - **103rd MSG Meeting (September 2025) - *virtual or f2f meeting*** - 104th MSG Meeting (October 2025) - *virtual meeting* - **105th MSG Meeting (November 2025) - *face-to-face meeting*** - 106th MSG Meeting and Year-end Activity (December 2025) - virtual meeting		Q1-Q4 2025	Salary of the Secretariat staff responsible for managing the program (PHP 590,144.72) Provision for the following expenses: venue and meals, room accommodations, and airfare and in-transit expenses for MSG-CSO representatives (PHP 1,970,000.00).
3.3. Communications *EITI Requirement: 1, 7* *In charge:* **Albert San Diego Job Besmonte Jollie Anne Las Piñas Lloyd Rainiel Bonsol**	Develop and implement a strategic PH-EITI Communications Plan	A unified, targeted, and responsive communications approach	PH-EITI 2025–2026 Communications Plan	Communications Plan finalized and approved by the MSG	Conduct a communications audit		Q2 2025	Salary of the Secretariat staff responsible for managing the program (PHP 1,012,619.60) No budget has been allocated for the specified activities, as these will be undertaken by the PH-EITI Secretariat.
					Draft and finalize Communications Plan with timelines, target audiences, and key messages		Q2 2025	
	Enhance public understanding of EITI and PH-EITI's work	Greater awareness and understanding of EITI and the promotion of gender-responsive extractive governance among stakeholders and the public	Knowledge products (infographics, explainers, brochures, audiovisual materials)	At least 5 new knowledge products produced and disseminated	Identify gaps in awareness	Visual storytelling; Technical writing; Data visualization	Q1-Q4 2025	
					Develop tailored materials on PH-EITI, extractives governance, transparency, and revenue sharing		Q1-Q4 2025	
		Increased visibility of PH-EITI in mainstream and digital media	Published news articles, media interviews, press releases	At least 12 media outputs published throughout the year	Write and distribute monthly press releases	Media engagement; Writing press releases	Q1-Q4 2025	
					Pitch feature stories to national and regional media		Q1-Q4 2025	
					Facilitate media interviews with MSG members		Q1-Q4 2025	
	Strengthen digital and traditional platforms for engagement	Improved online presence and stakeholder access to PH-EITI information	Updated and actively managed website and social media channels	Website updated at least monthly; Social media accounts posting weekly	Review and audit website content	Social media strategy and content planning; Web content management	Q1-Q4 2025	
					Develop a content calendar		Q1-Q4 2025	
					Regularly post updates, visuals, and highlights		Q1-Q4 2025	
					Respond to online queries		Q1-Q4 2025	
		Increased stakeholder feedback and interaction with PH-EITI	Operational feedback mechanism with documented responses	At least 10 feedback entries received and addressed through formal channels	Promote feedback mechanism through all platforms		Q1-Q4 2025	
					Monitor submissions and ensure timely action		Q1-Q4 2025	
					Report feedback trends to MSG		Q1-Q4 2025	
	Keep stakeholders informed about EITI developments and sectoral issues	Regular and consistent information sharing	Monthly e-newsletters; news monitoring summaries	At least 10 newsletters issued	Draft and design newsletter content	Newsletter production and email marketing tools	Q1-Q4 2025	
					Compile relevant news		Q1-Q4 2025	
					Distribute via mailing list and website		Q1-Q4 2025	
		Stakeholders are informed about policy shifts and developments in the extractives sector	News monitoring reports shared with MSG and stakeholders	At least 4 quarterly monitoring reports produced	Set up media monitoring tools	Media scanning; Policy analysis for communicators	Q2-Q4 2025	
					Summarize and analyze extractive-related news		Q2-Q4 2025	
					Include relevant links in newsletters and MSG briefings		Q2-Q4 2025	
	Showcase PH-EITI achievements and promote transparency	Public awareness of PH-EITI progress and impact	Annual Progress Report	Annual Progress Report published and disseminated	Draft, design, and launch the 2025 Annual Progress Report	Campaign planning and multimedia production	Q4 2025	

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PROGRAM	OUTCOMES	OBJECTIVES	OUTPUTS	SUCCESS INDICATORS	ACTIVITY	TRAINING NEEDS	TIMELINE	BUDGET (IN PHP)
transparency			Media campaign results	At least one major media campaign conducted	Plan and implement a media campaign on a key transparency theme (e.g., subnational EITI)		Q2-Q4 2025	
STRATEGIC OBJECTIVE NO. 4: MONITOR PROGRESS								
4.1. Validation EITI Requirement: 1, 7 **In charge:** Denise Ong Rhea Pamatmat Albert San Diego	Lay the groundwork for full compliance with the 2023 EITI Standard in preparation for PH-EITI's 2026 validation.	Technical Working Group (TWG) on Validation operational and guiding the process	Finalized and approved Terms of Reference and membership list	TWG formally convened and meets two (2) times in the remaining months of the year 2025.	- Draft and finalize the TWG Terms of Reference - Nominate and confirm TWG members from MSG - Convene TWG and set meeting schedule		Q3 2025: Approved TOR and membership list Q4 2025: 1st & 2nd TWG meeting	Salary of the Secretariat staff responsible for managing the program (PHP 505,820.00) Given that meetings, orientations, and capacity-building sessions will be held online, no budget has been allocated for these activities.
		Progress toward full compliance with the 2023 EITI Standard in preparation for PH-EITI's 2026 validation.	Stakeholders trained on the updated EITI Standard and validation process based on guidance from the EITI International Secretariat	Orientation/briefing and capacity-building session on the 2023 EITI Standard and validation model conducted in Q4 2025	- Develop materials based on EITI IS guidance - Facilitate training for PH-EITI MSG and Secretariat	Orientation, briefing, and capacity-building training from EITI IS	Q4 2025: Orientation/ briefing and capacity-building session on the 2023 EITI Standard and Validation model Q4 2025: Materials	
			Prepared Validation Dossier with all required documentation and evidence for validation.	Validation Dossier drafted and reviewed by the TWG by Q4 2025.	- Identify required components for the Validation Dossier (based on the 2023 EITI Standard) - Collect and organize supporting documents (e.g., reports, policies, stakeholder engagement records) - Draft sections of the Validation Dossier and compile evidence for each validation template - Review and validate the draft Dossier internally within the TWG - Finalize and ensure all documents meet EITI requirements		Q2-Q3 -Identify required components for the Validation Dossier (based on the 2023 EITI Standard) - Collect and organize supporting documents (e.g., reports, policies, stakeholder engagement records) - Draft sections of the Validation Dossier and compile evidence for each validation template Q4 - Review and validate the draft	
TOTAL AMOUNT								**17,102,000.00**